

**Boy Scouts of America**  
**TROOP 680**  
San Diego, California

**Exhibit A: Adult Leadership Responsibilities**

[Reference Article IV, Troop Organization]

**Responsibilities of each Troop Committee Officer, Scoutmaster, and Assistant Scoutmaster Position**

See separate Position Descriptions for:

- A. Chartering Organization Representative
- B. Troop Committee Chairperson
- C. Assistant Troop Committee Chairperson
- D. Outings
- E. Advancements
- F. Membership
- G. Treasurer
- H. Communications/Secretary
- I. Recycling (Newspapers) / Fund Raising
- J. Equipment/Facilities Coordinator
- K. Order of the Arrow (OA) Advisor
- L. Round-Table Representative
- M. Chaplain
- N. Scoutmaster
- O. Assistant Scoutmaster

**NOTES:**

- 1) There is one Troop Committee Chairperson who oversees the Troop Committee. There are multiple “sub-committees” within the Troop Committee. Each sub-committee is headed by a sub-committee chairperson. These sub-committee chairpersons are commonly referred to as “chairperson” or “chair” for brevity (example: Advancement Committee Chair). Not all positions are official “officers” of the troop (see Article IV).
- 2) Other position descriptions may exist within the description of a particular sub-committee chairperson description. (Example: Court of Honor Coordinator, Troop Neckerchief, Hat, & T-Shirt Coordinators, and others are found within Advancements description).
- 3) Positions may be created within a sub-committee at the discretion of sub-committee chair, with the concurrence of the Troop Committee chairperson, depending upon needs of the troop and skills/availability of adult volunteers.