

**LIBRARIAN (BSA Handbook)**

The Troop librarian oversees the care and use of Troop books, pamphlets, magazines, audiovisuals, and merit badge counselor lists. He checks out these materials to Scouts and leaders and maintains records to ensure that everything is returned. He may also suggest the acquisition of new literature and report the need to repair or replace any current holdings.

**LIBRARIAN Responsibilities:**

Librarian: Responsible to the SPL, or designee, for:

1. Maintaining Scouting literature and merit badge pamphlets owned by the Troop.
2. Using a systematic method for loaning and collecting pamphlets and literature to be available at Troop meetings.
3. Maintaining a complete inventory of merit badge pamphlets and replace outdated pamphlets.
  - List Eagle required merit badges separately and verify the latest updates are on-hand.
4. Perform a complete review of the Troop Library during the first month in office and present the updated report at the TLC meeting. Post on Troop website.
5. Setting a good example.
6. Wearing the uniform correctly.
7. Living by the Scout Oath and Law.
8. Attend Troop meetings.
9. Notify SPL if unable to attend a meeting and identify your replacement.
10. Prepare and turn in the Librarian Leadership evaluation write-up and Librarian scorecard.

TLC:

1.) Troop Library Report

- Present report updates and changes monthly at TLC meetings. Post on Troop website.


2.) What do you need?

TO GET;
TO GIVE:
TO PITCH:

3.) Present a short Troop “Show and Tell” every October and April.

- Coordinate with the Programs ASPL, what you can show from our Library that is relevant. (How to check out a book, new merit badge pamphlets/requirements, library report on website, etc...)


<b>Librarian Responsibilities</b>	<b>0 - 25%</b>	<b>25% - 50%</b>	<b>50% - 75%</b>	<b>75% - 100%</b>	<b>Comments</b>
Maintaining Scouting literature and merit badge pamphlets					
Using a systematic method for loaning and collecting pamphlets and literature to be available at Troop meetings					
Maintaining a complete inventory of merit badge pamphlets and replace outdated pamphlets					
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Present report updates and changes monthly at TLC meetings. Post on Troop website.					
Present a short Troop "Show and Tell" every October and April					

Name: \_\_\_\_\_

Date: \_\_\_\_\_