

Historian (BSA Handbook)

The historian collects and preserves Troop photographs, news stories, trophies, flags, scrapbooks, awards, and other memorabilia and makes materials available for Scouting activities, the media, and Troop history projects.

HISTORIAN Responsibilities:

Historian: Responsible to the SPL, or designee, for:

1. Collecting and caring for Troop photos, news stories, trophies, flags, scrapbooks and awards.
2. Collecting and filing information about former Scouts and leaders.
3. Keeping Troop attendance records in the absence of the Troop Scribe.
4. Plan for someone to take pictures for all upcoming outings or activities and post on the Troop website.
5. Prepare the yearly Troop Outings Picture Book:
 - a. Historian (September - March) prepare the 1st half draft of the yearly Troop Outings Picture Book to the Scoutmaster in March.
 - b. Historian (March - September) prepare the yearly Troop Outings Picture Book to be published in September.
6. Prepare the Court of Honor Slide Show and coordinate with the Advancement Chair.
7. Setting a good example.
8. Wearing the uniform correctly.
9. Living by the Scout Oath and Law.
10. Attend Troop meetings.
11. Notify SPL if unable to attend a meeting and identify your replacement.
12. Prepare and turn in the Historian Leadership evaluation write-up and Historian scorecard.

TLC:

- Report who is assigned to take pictures for upcoming outings and events.
- Add approved TLC minutes to the archives.

Photos
Trip Logs
Photo Books
Other:

Historian Responsibilities	0 - 25%	25% - 50%	50% - 75%	75% - 100%	Comments
Collecting and caring for Troop photos, news stories, trophies, flags, scrapbooks and awards					
Collect and file information about former Scouts and leaders					
Keeping Troop attendance records in the absence of the Troop Scribe					
Plan for someone to take pictures for all upcoming outings or activities and post on the Troop website					
Historian (September - March) prepare the 1st half draft of the yearly Troop Outings Picture Book to the Scoutmaster in March					
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Prepare the Court of Honor Slide Show and coordinate with the Advancement Chair					
Setting a good example					
Wear the uniform correctly					
Living by the Scout Oath and Law					
Attend Troop meetings					
Notify SPL if unable to attend a meeting & identify your replacement					
Prepare and turn in the Historian Leadership evaluation write-up & Historian scorecard					
Report who is assigned to take pictures for upcoming outings and events at TLC meetings					
Add approved TLC minutes to the archives					

Name: _____

Date: _____