

**Assistant Senior Patrol Leader (BSA Handbook)**

The assistant senior patrol leader works closely with the senior patrol leader to help the Troop move forward and serves as acting senior patrol leader when the senior patrol leader is absent. Among his specific duties, the assistant senior patrol leader trains and provides direction to the Troop quartermaster, scribe, historian, librarian, instructors, and Order of the Arrow representative. During his tenure as assistant senior patrol leader he is not a member of a patrol, but he may participate in the high-adventure activities of a Venture patrol. Large Troops may have more than one assistant senior patrol leader, each appointed by the senior patrol leader.

**ASPL Responsibilities – PROGRAMS:**

Assistant Senior Patrol Leader ("ASPL"): Responsible to the SPL for:

1. Assisting the SPL in:
  - a. Planning and leading Troop meetings and activities.
  - b. Keeping Troop members informed.
2. Acting as the SPL when the SPL is absent.
3. Acting as Sergeant-at-Arms for the Troop meetings, helping keep Troop meetings orderly.
4. Assisting Scouts in advancing to the next higher rank.
5. Participating and leading at least two outings/activities during tenure in office or mentor new Scout Lead.
6. Carrying out instructions and assignments given to him by the SPL.
7. Setting a good example.
8. Wearing the uniform correctly.
9. Living by the Scout Oath and Law.
10. Attend Troop meetings.
11. Notify SPL if unable to attend a meeting and identify your replacement.
12. Prepare and turn in the ASPL Leadership evaluation write-up and ASPL scorecard.

**PROGRAMS:**

- **LEAD** the monthly (Week 1) Programs Meeting/Announcement (before Patrol meetings) to provide a **SOLID 6 MONTH** calendar of programs/activities.
- Assisting Patrol Leaders in programs planning and making sure all on track.
- Weekly announcing and promoting upcoming program at meetings.
- Maintain a 6 month Program calendar with SPL/PL input.
- Encourage Patrols to prepare and turn in program outlines 2 weeks in advance.

**TLC:**

- Present the upcoming programs update for next **6 months**.
- Present the current program outlines and the next month's program outline.


Weekly announce current and the next month's Programs.

Leadership
Planned activities
Issues

Notify SPL and Scoutmaster of any changes to the calendar.


<b>Programs ASPL Responsibilities</b>	<b>0 - 25%</b>	<b>25% - 50%</b>	<b>50% - 75%</b>	<b>75% - 100%</b>	<b>Comments</b>
Assisting the SPL in: a) Planning and leading Troop meetings and activities, b) Keeping Troop members informed					
Acting as the SPL when the SPL is absent					
Acting as Sergeant-at-Arms for the Troop meetings, helping keep Troop meetings orderly					
Assisting Scouts in advancing to the next higher rank					
Participating and leading at least two outings/activities during tenure in office or mentor new Scout lead					
Carrying out instructions and assignments given by the SPL					
Setting a good example					
Wear the uniform correctly					
Living by the Scout Oath and Law					
Attend Troop meetings					
Notify SPL if unable to attend a meeting & identify your replacement					
Prepare and turn in the Programs ASPL Leadership evaluation write-up & Programs ASPL scorecard					
<b>LEAD the monthly (Week 1) Programs Calendar Meeting/Announcement (before Patrol meetings) to provide a SOLID 6 MONTH calendar of programs/activities</b>					
Assisting Patrol Leaders in programs planning and making sure all on track					
Weekly announcing and promoting upcoming program at meetings					
Maintain a 6 month Program calendar with SPL/PL input					
Encourage Patrols to prepare and turn in program outlines 2 weeks in advance					
Present the upcoming programs update for next 6 months at TLC meetings					
Present the current program outlines and the next month's program outline					
Notify SPL and Scoutmaster of any changes to the calendar					

Name: \_\_\_\_\_

Date: \_\_\_\_\_